

# عزز مهنتك وادعم مسيرتك Promote your Profession and support your career

International Licenses and Embassy Schools

Professional Licensing Department







# International Licenses





- 1- Visit our website https://tls.moe.gov.ae
- 2- Click on Important Documents



3- You will be directed to the below page



4- Kindly click on "Recognised International Licenses"





# List of Recognized International Licenses

Name of License	Qualified Teacher Status	Qualified Teacher Status	Full Registered Teacher	Professional (Full) Registration	USA Professional Educational License	Certificate of Qualification and Registration	Qualified Teacher	Qualified Teacher	Fully Certified Teacher	Fully Registered Teacher	Qualified Teacher	Embassy School Teacher
Country	England	Wales	Ireland	Scotland	USA	Canada	Singapore	Finland	New Zealand	South Australia	Germany	Embassy
List of Attachments	<ul> <li>Professional license</li> <li>Registration record</li> <li>Security clearance</li> <li>Transcript</li> </ul>		<ul> <li>Professional license</li> <li>Registration record</li> <li>Security clearance</li> </ul>				<ul> <li>Professional license</li> <li>Security clearance</li> <li>Experience letter</li> </ul>		<ul> <li>Professional License</li> <li>Registration record</li> <li>Security clearance</li> <li>Experience letter</li> </ul>		<ul> <li>Professional license</li> <li>Security clearance</li> </ul>	<ul> <li>Letter from         embassy</li> <li>Letter from         school</li> </ul>

Registration record: It's a file that teachers obtain from their licensing body that are mentioned in this table, it states the years of the license and if there was any discontinuity.

Security clearance: It is a proof of the person's criminal record\ the ability to interact with vulnerable groups.

This document can be obtained from the country that the license was issued from or the last country that the person worked in before UAE.

Ex: I'm a teacher with a recognized international license from England and I travelled to Canada to teach for 4 years then I came to UAE, from where shall I obtain my security clearance?

- Please obtain your security clearance either from England or from Canada.

In case the international license got recognized, the teacher will be exempted from the licensing tests.

Teachers with recognized international license will still have to do University certificate equivalency.

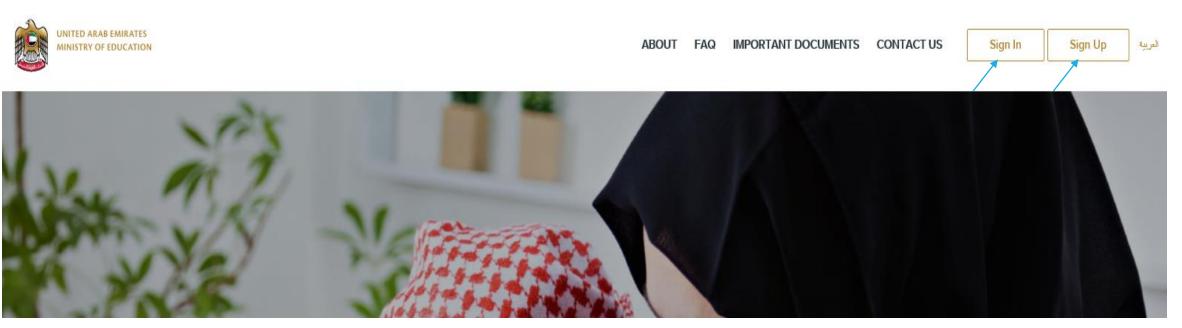
Embassy school teachers who teaches Arabic Language, Islamic Studies, and Moral Education will not be granted international teaching license & should follow the UAE Professional Licensure process.



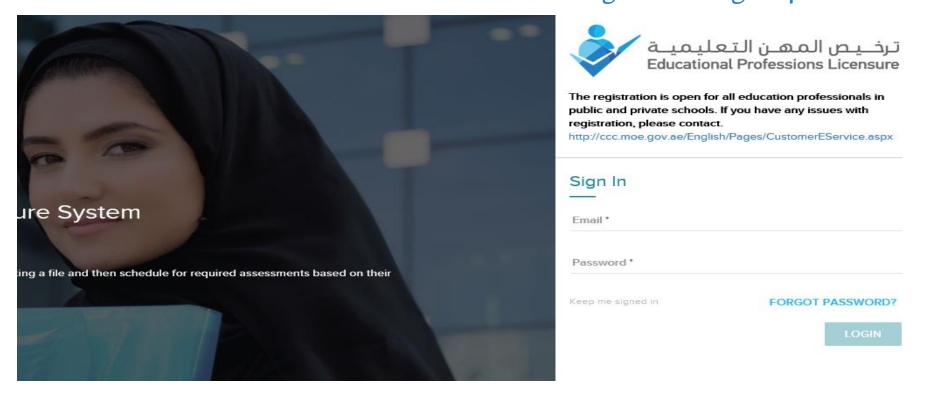


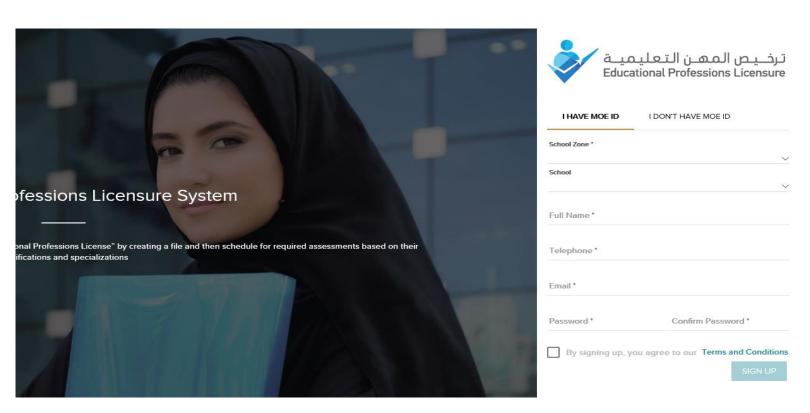
#### 1-Kindly visit the link below

https://tls.moe.gov.ae



2- Click on Sign in or Sign up





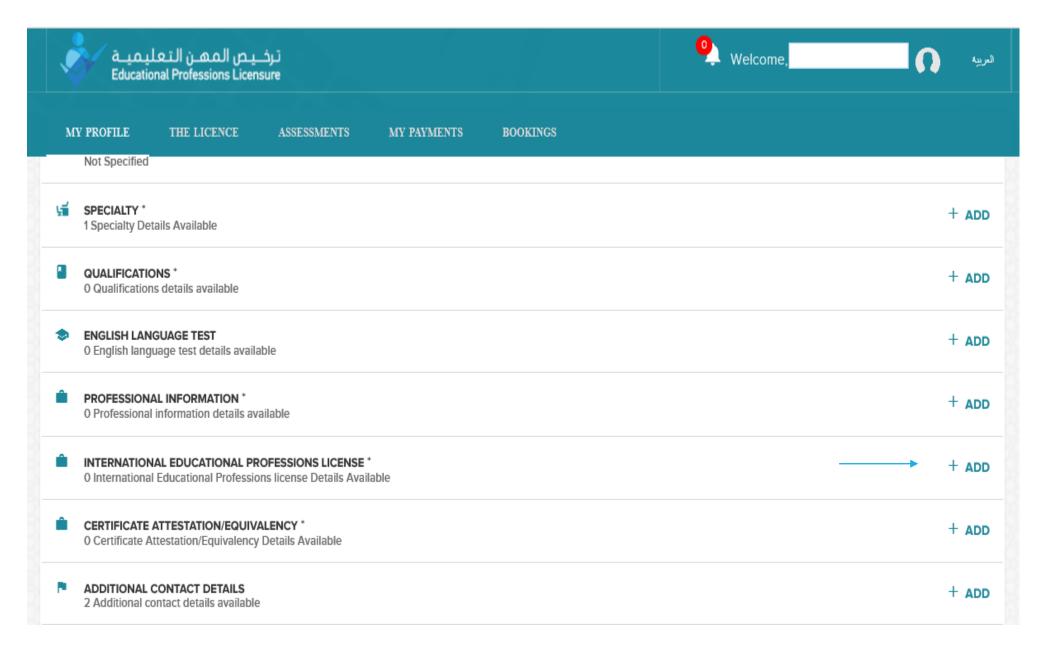
3- To watch the registration guide video, visit the link below

English <a href="https://www.youtube.com/watch?v=6mmtDzeG7qY">https://www.youtube.com/watch?v=6mmtDzeG7qY</a>





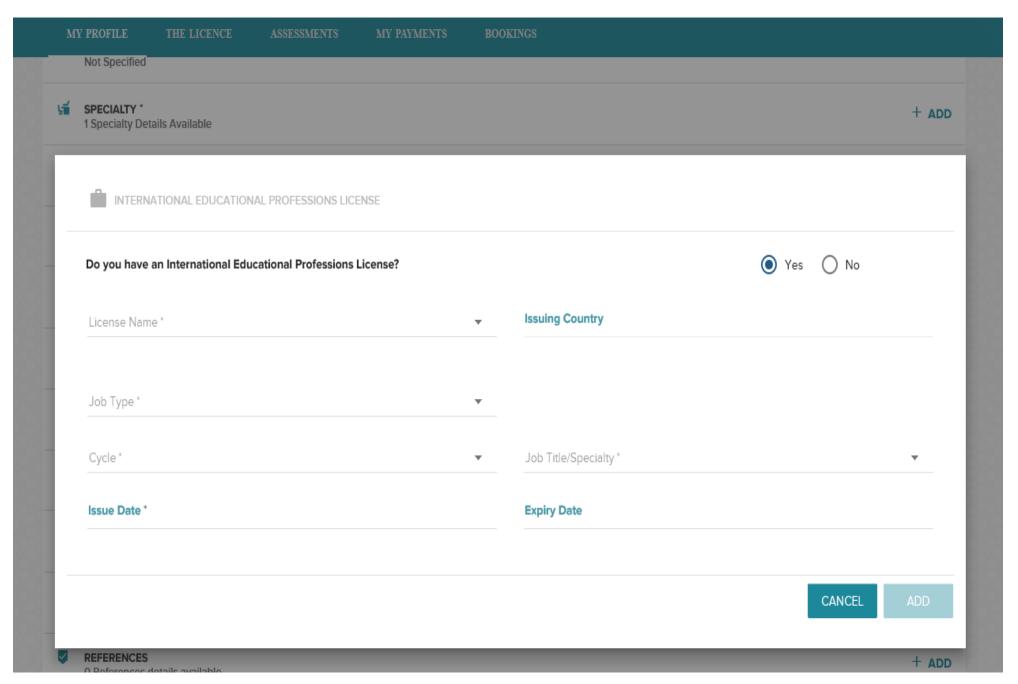
After Sign in, please click on "International Educational Professions License"







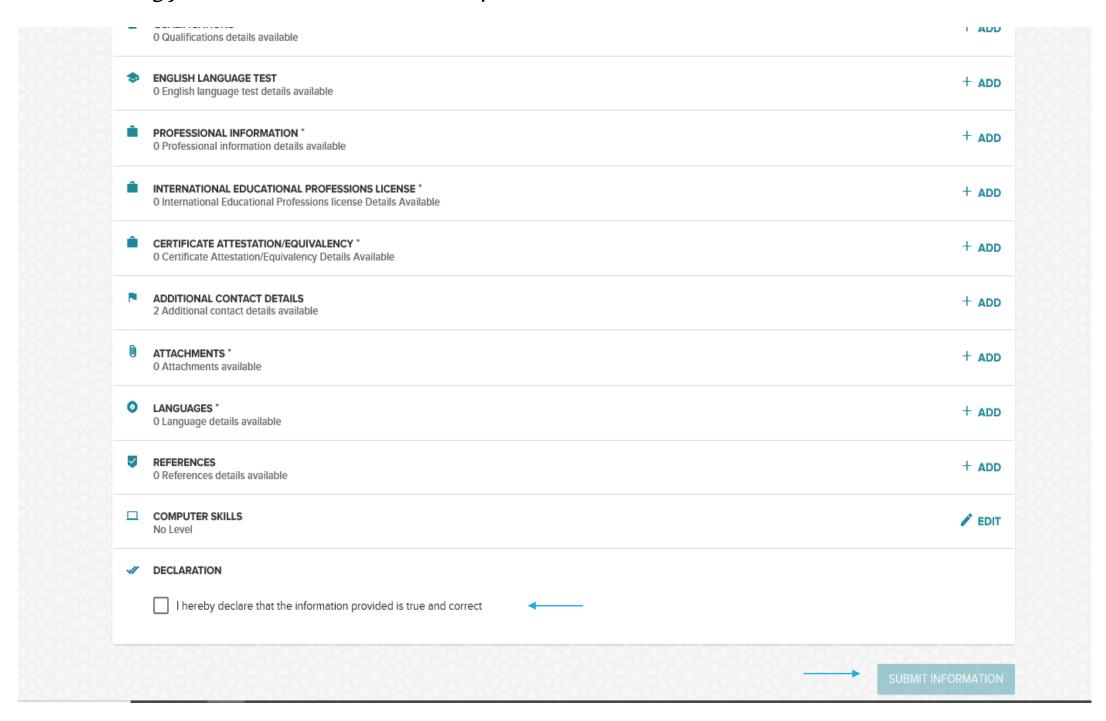
## After clicking on +ADD, this window will appear







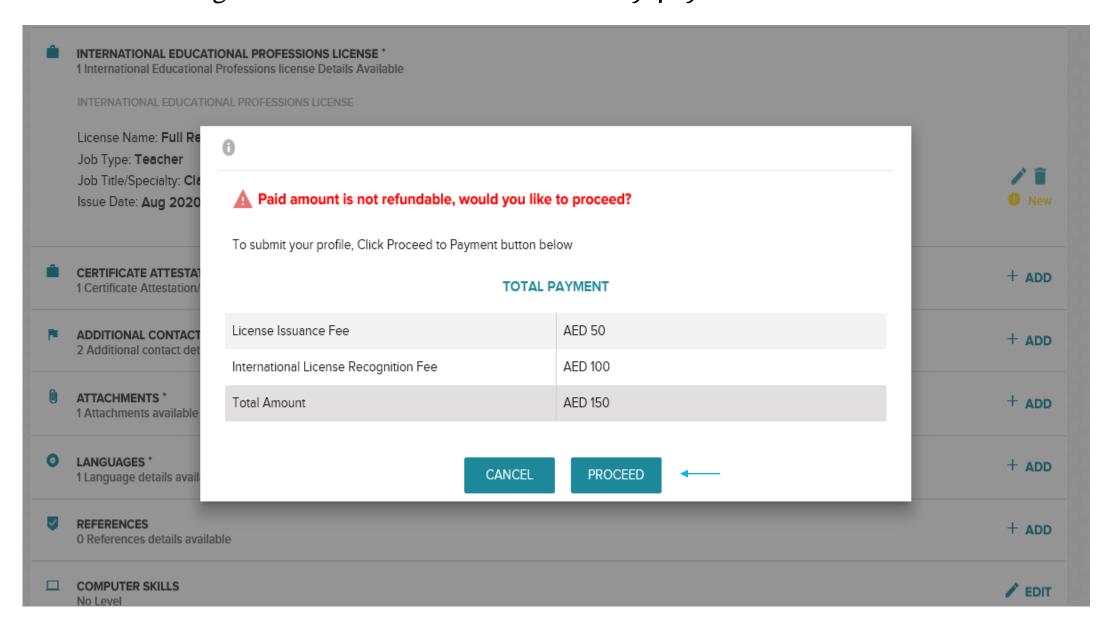
After adding your International License, please click on the declaration then "Submit Information"







## After clicking on "Submit Information" kindly pay the fees



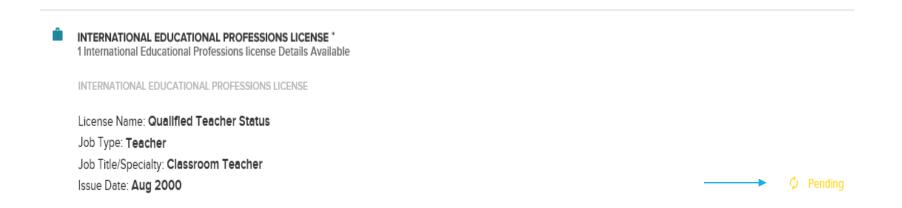
Kindly note that the paid fees are not refundable



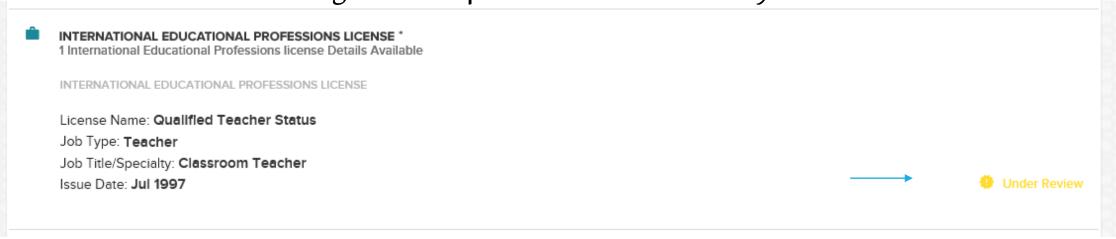


#### After paying the fees, the below scenarios will appear

1- Pending: it means that the profile has been submitted to the principal in order to verify it



2- Under Review: it means that the file has been verified by the principal and the international license recognition request is under review by the committee

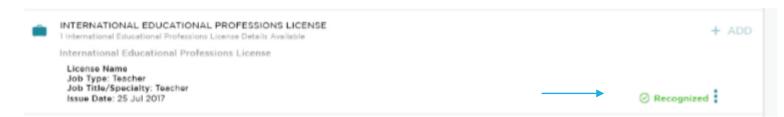






Once your file is under review, the committee decisions will be one of the three decisions below

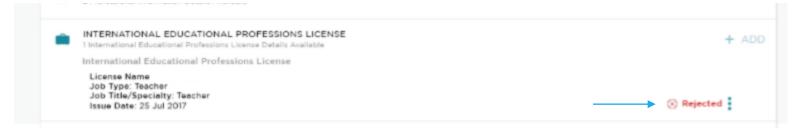
1- Recognized: it means that the license is recognized, please wait until PLD Team share with you the UAE equivalized license.



2- Returned: it means that the license is returned, please follow the comments that will be provided by the PLD Team and Resubmit \* No additional payment will be required for resubmitting\*



3- Rejected: it means that the recognition of the license is rejected, you need to make a new application and pay the fees again, or you can undergo the licensing process and pass the Pedagogy and Specialization tests, and equivalize\attest the certificate so you can be eligible to teach.







#### Example of why the recognition of the license is Returned

Incomplete documents

Error in data

Unclear documents

Unmatched attachments

Example of why the recognition of the license is Rejected

License cancelled/revoked

License expired

License not applicable

License not recognized

Unauthentic license (fake)











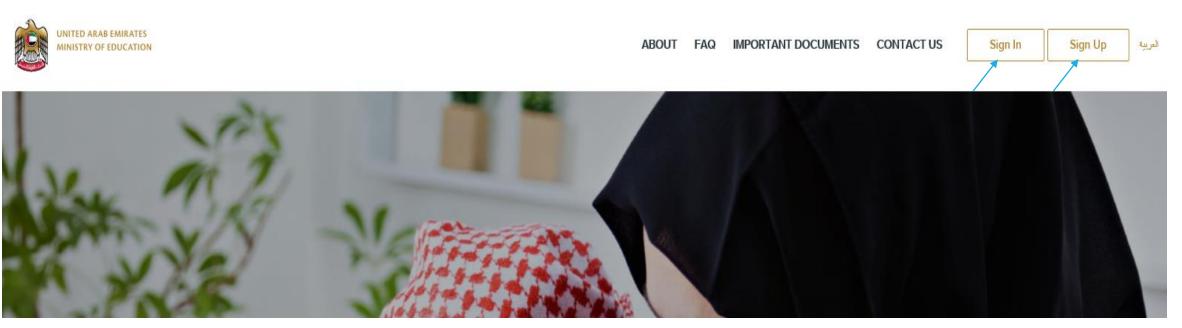
Embassy Schools
The British School — Al Khubairat
German International School
Japanese Private
American Community School
Lycée Louis Massignon
Lycée Français International Georges Pompidou
Lycée Français International Théodore Monod
International Concept for Education
Lycée Français International de l'AFLEC
Lycée Libanais Francophone Privé
Lycée Français International Jean Mermoz



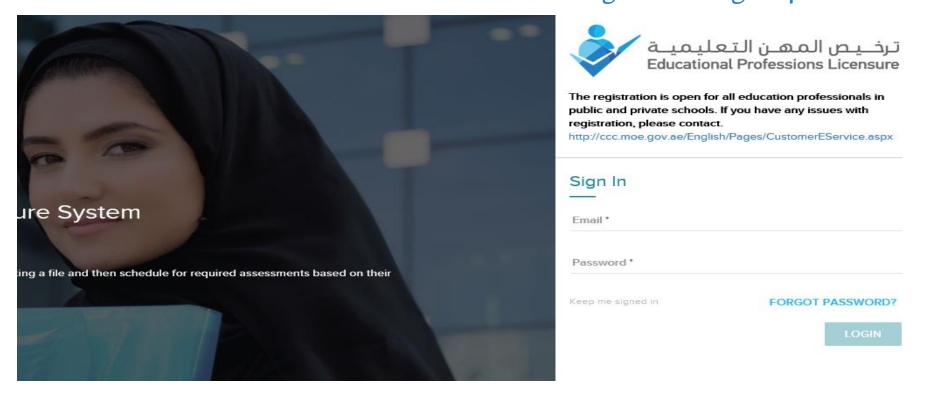


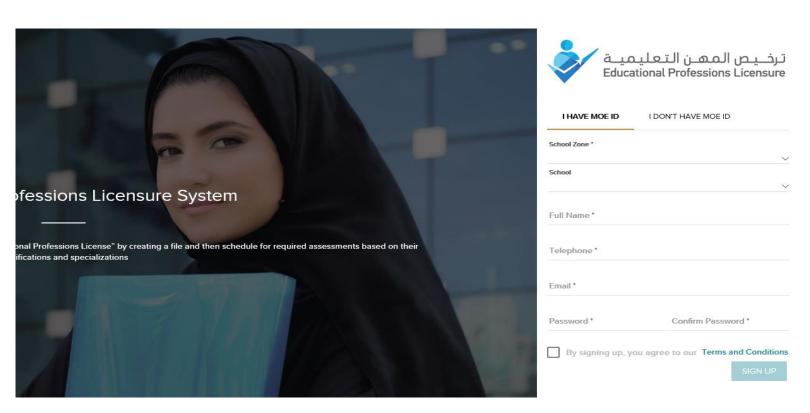
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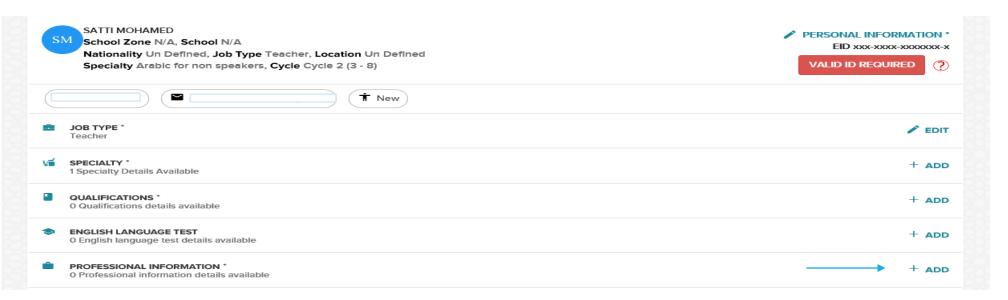
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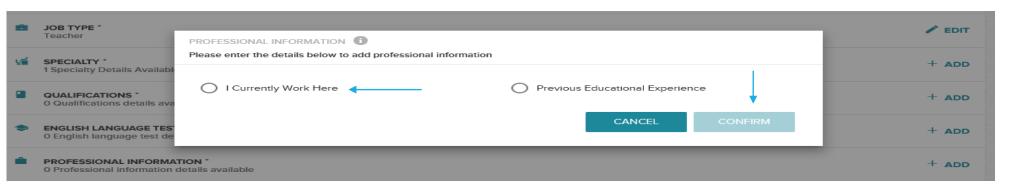




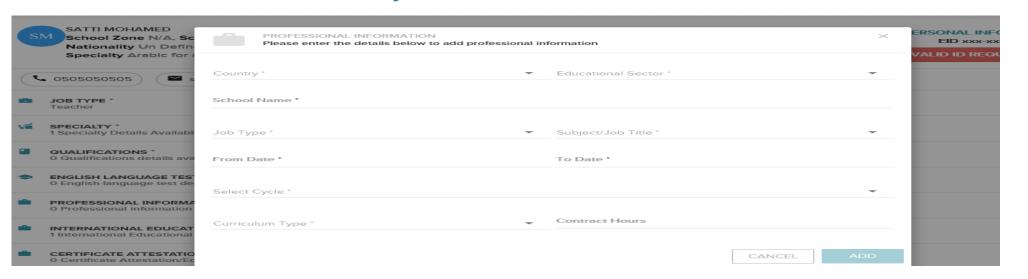
#### After Sign in, please click on "Professional Information"



#### Confirm/update the information related to the school that you currently work in



#### it should be one of the Embassy Schools listed earlier.

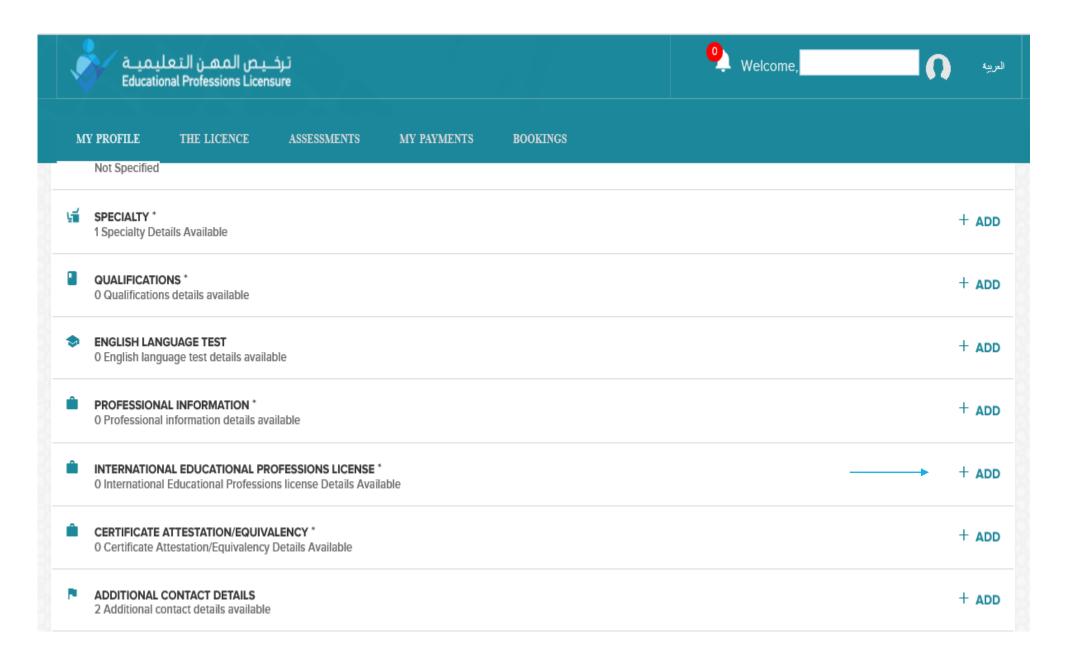


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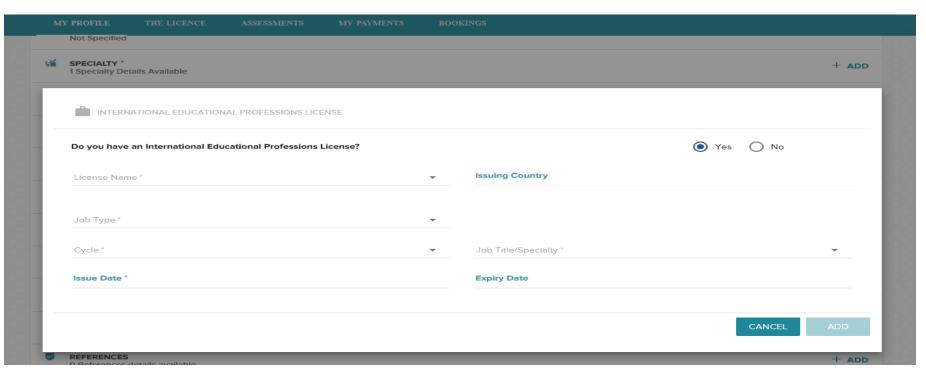
After updating the "Professional Information", please click on "International Educational Professions License"



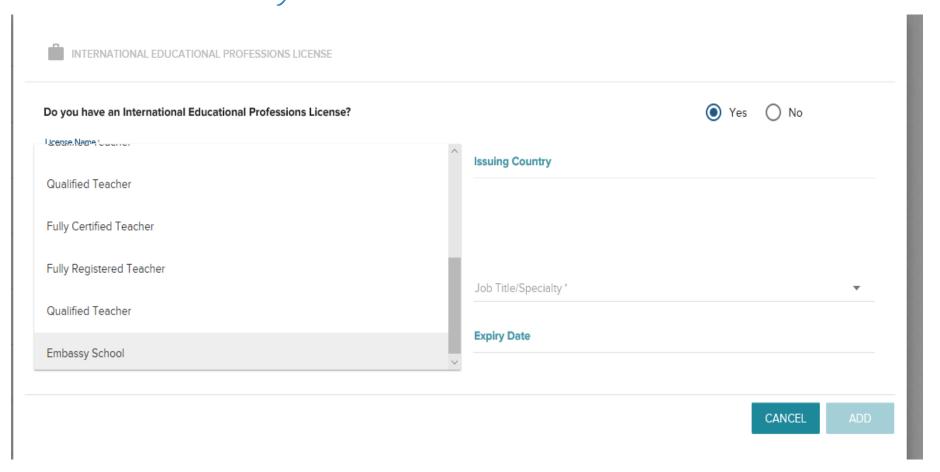




## After clicking on +ADD, this window will appear



## Click "Embassy School" in "License Name"







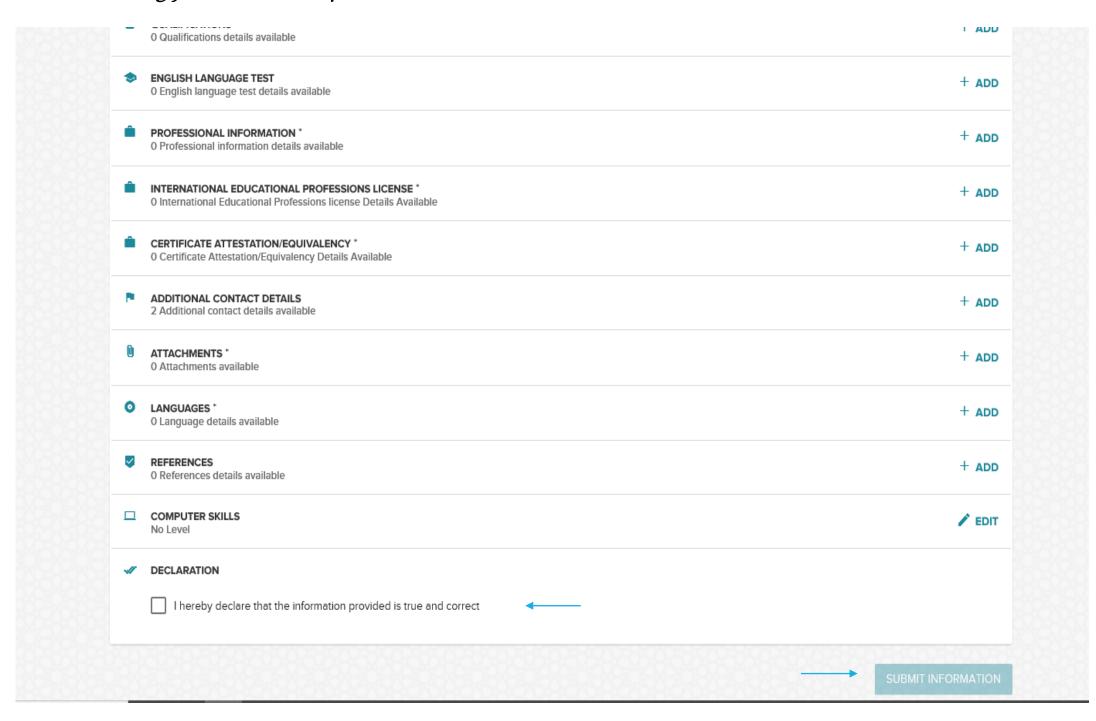
## Attachment Required

- 1- Letter from the Embassy
- 2- Letter from the School





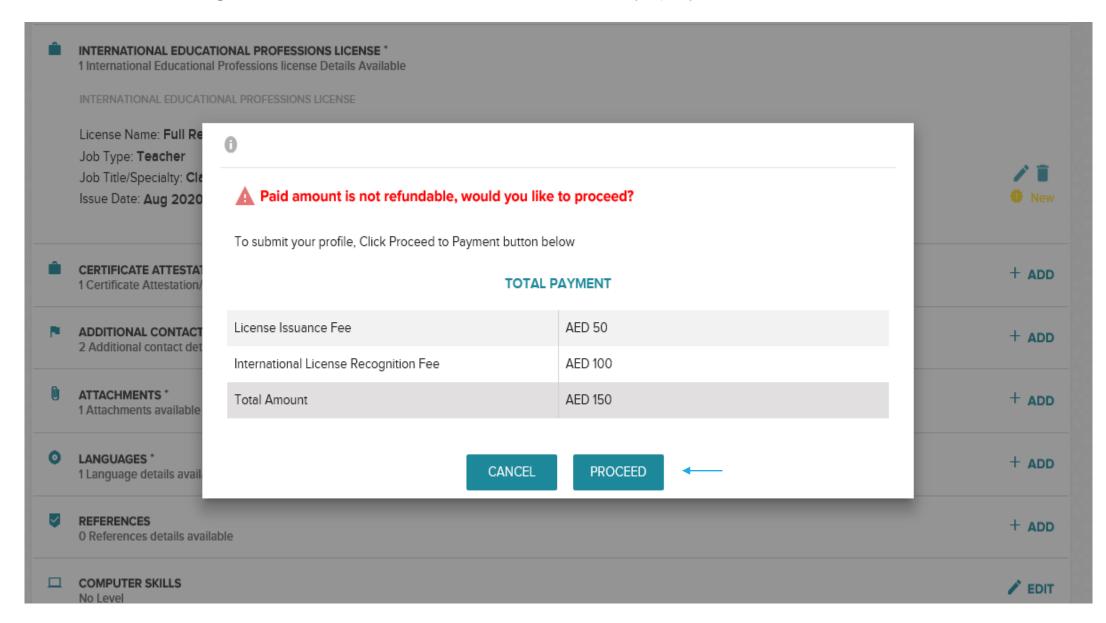
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